

NORTHWESTERN HEALTH UNIT

APPLICATION FOR EMPLOYMENT

Northwestern Health Unit Human Resources Department

Any questions, please contact careers@nwhu.on.ca

(807) 468-3147 x 301283 or 301359

For what position are you applying?	Posting Number:	Date available to begin work:
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We are committed to providing accommodations for persons with disabilities. If you require accommodation at any stage of the process, we will work with you to meet your needs.

CONTACT INFORMATION & ELIGIBILITY		DATE:
Name:	Other Name (under which records – employment, academic, etc. may be kept):-	
What pronouns do you use? <input type="checkbox"/> he/him <input type="checkbox"/> she/her <input type="checkbox"/> they/them <input type="checkbox"/> Other: _____		
Address (Street, City, Province, Postal Code):	Telephone Number:	
	Email Address:	
Are you legally entitled to work in Canada? <input type="checkbox"/> Yes <input type="checkbox"/> No		
Are you related to any current employees of the Northwestern Health Unit? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, what is the relationship and to whom?		
Have you ever been interviewed for a position at the Northwestern Health Unit? If so, for what position and when?		
Dates worked:	Reason for leaving:	
Have you ever worked for, or done a placement at, the Northwestern Health Unit? If yes, where? Please provide details:		
The position doesn't always fit into an 8:30 -4:30 schedule. Are you able to work evenings / weekends, as required? <input type="checkbox"/> Yes <input type="checkbox"/> No		
Some positions requires access to a vehicle and the ability to attend meetings and conferences out of the office area including driving within the region which could mean driving distances anywhere between 1.5 hours away and 3.5 hours away sometimes in winter conditions. Is there any reason that you couldn't attend meetings outside the office area? Do you have a valid Class 'G' Driver's License?		
The position is located in Northwestern Ontario. All communities in our region are at least 2 hours from the nearest large city centre (Winnipeg, MB / Thunder Bay, ON) with populations between approximately 4,000 and 15,000. How familiar are you with the area?		

Clients of the Northwestern Health Unit range from individuals and families, to communities, workplaces and schools. Regarding diverse client populations, do any of these situations pose a problem for you?

Providing service to people who are injection drug users or sex trade workers:	<input type="checkbox"/> Yes <input type="checkbox"/> No
Supporting women with all pregnancy options, including abortion:	<input type="checkbox"/> Yes <input type="checkbox"/> No
Providing service to young teens seeking birth control, or testing/treatment for STI or HIV exposure:	<input type="checkbox"/> Yes <input type="checkbox"/> No
Providing service to known HIV positive people:	<input type="checkbox"/> Yes <input type="checkbox"/> No
Providing service to people from all priority groups, including ethno-cultural, LGBTQ2S, diabetics:	<input type="checkbox"/> Yes <input type="checkbox"/> No
Providing service to people regarding the promotion of annual influenza immunization, Covid Vaccines, and other vaccines:	<input type="checkbox"/> Yes <input type="checkbox"/> No

Resume Attached

REFERENCES – will not be contacted until after the interview process is complete.

Name	Contact (phone & email)	Occupation	Reference Type (professional: Please include 2-3 of your most current professional references)	Years Known

We have your permission to contact these references

How did you hear about this position? Please specify where applicable.

- NWHU "Careers page":
- From current employee of NWHU:
 - Name of current NWHU employee: _____
- Classified ads:
- Social media: Facebook Instagram Twitter Linked-In
- Job Board:
 - Name of job board: _____
- Professional association, such as RNAO, CASPLO, ODA, CIPHI:
- Educational Institution (college or university):
- Others: _____

EMPLOYMENT UNDERSTANDING

1. AUTHORIZATION AND RELEASE: I authorize the Northwestern Health Unit to conduct an investigation of my qualifications for employment. I realize that the investigation may include contacting my prior employers and references and that by signing hereunder, I grant my permission to contact same and release any and all persons and parties connected with the investigation from any and all claims or damage arising from the furnishing of information as part of that investigation.
2. PERSONAL INFORMATION: Personal information contained on this form is collected pursuant to the *Municipal Act* and will be used for the purpose of hiring employees for the Northwestern Health Unit. Questions about this collection should be directed to the Northwestern Health Unit’s Privacy Officer – 210 First Street North, Kenora, ON P9N 2K4.
3. CRIMINAL RECORD AND VULNERABLE SECTOR CHECK: I understand that upon hire for employment, I am required to produce a Criminal Record Check, and may be required to produce a Vulnerable Sector Check.
4. IMMUNIZATIONS: Public health staff promote health and protect the public against infectious diseases by making immunization and TB screening accessible. Staff immunization is a responsible step toward protecting oneself, one’s family, coworkers, clients and the public. All staff are encouraged to be immunized, including influenza immunization and Covid Vaccine, as recommended by the MOHLTC, in accordance with the Canadian Immunization Guide's recommendations, unless exempt. Any missing immunizations will be available to staff upon start of work with the Northwestern Health Unit.

I verify that the information I have provided on this application is true and accurate and that I am legitimately seeking employment with the Northwestern Health Unit. I understand that any omission of information requested of any false or misleading information that I provide on or in connection with this application for employment may result in rejection of my application or termination of my employment without notice or any further payment. By signing this application, I certify that I have read and agree to the terms of the above employment understanding.

PLEASE HAVE YOUR SIGNATURE WITNESSED

Date: _____

Applicant’s Signature: _____ Witness: Signature: _____

We thank all applicants for their interest, however only those selected for an interview will be contacted.

March, 2024