



**Northwestern
Health Unit**

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**BOARD OF HEALTH FOR THE
NORTHWESTERN HEALTH UNIT**

MINUTES of the Regular Board of Health Meeting
May 26, 2023
Electronic Meeting

PRESENT: Doug Lawrance, Trudy Sachowski, Janelle Zacharias, Wendy Brunetta
Bekkie Vineberg, Kaitlyn Cottam, Jamie Kristoff, Bob Bernie

IN ATTENDANCE:

Marilyn Herbacz, CEO
Kit Young Hoon, MOH
Lindsay Koch

GUESTS:

Monika Turner (item 6.1); Loretta Ryan – aIPHa (item 6.1);
Paula Paine & Alex Berry (item 7)

REGRETS: Nicole Brown

ABSENT:

1. CALL TO ORDER

Doug Lawrance called the meeting to order at 8:30am

2. APPROVAL OF AGENDA

Motion / Resolution: # 42-2023 CARRIED	W. Brunetta B. Vineberg
THAT the Agenda for the Board of Health meeting dated May 26, 2023 be approved.	

3. DECLARATIONS OF PECUNIARY INTEREST & GENERAL NATURE THEREOF

None declared.

4. CHAIR'S ACTIVITY REPORT

Doug Lawrance participated with the CEO and Board of Health Secretary in the selection of the Carl Lindstrom Bursary recipients for 2023.

5. MINUTES OF BOARD OF HEALTH MEETING, April 21, 2023

Motion / Resolution: # 43-2023 CARRIED	T. Sachowski B. Vineberg
THAT the Minutes of the Northwestern Health Unit Board of Health meeting held April 21, 2023 be approved as written.	

6. IN CAMERA

Motion / Resolution: # 44-2023 CARRIED	J. Zacharias T. Sachowski
<p>THAT pursuant to section 239 of the <i>Municipal Act</i>, the Board of Health move to an in-camera session at 8:32am to discuss:</p> <ul style="list-style-type: none"> • Education / Orientation for Board Members (2 item: Governance Training, and OHT Updates) • A trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the Board, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons, or organization (1 item: Accumulated Surplus: Current and Reserve Fund) 	

Loretta Ryan and Monika Turner left the meeting at 9:51am

Motion / Resolution: # 45-2023 CARRIED	J. Kristoff B. Vineberg
THAT the Board of Health move out of in-camera and resume the regular meeting at 10:24am.	

Paula Paine and Alex Berry joined the meeting at 10:25am and left at 11:03am

7. PRESENTATION: Strategic Plan Update

Paula Paine, Planning and Evaluation Specialist who supported the development of the 2023-2026 Strategic Plan joined the meeting to present on the work done to roll out the new strategic plan.

The Board thanked Paula for her work on the plan and this presentation.

8. aPHa UPDATES

Trudy shared that her term as President of aPHa ends in 18 days, after which, pending a vote in her favour or acclamation as the NorthWest Rep on the aPHa Board, she will move into the role as Past President. Trudy expressed her appreciation for the opportunity to participate on the aPHa Board over the years on behalf of NWHU and TBDHU.

An overview of the upcoming [aPHa Conference Program](#) was provided. Doug Lawrance, Trudy Sachowski, Wendy Brunetta, and Kaitlyn Cottam will attend from the Board, in addition to Dr. Young Hoon.

Motion / Resolution: # 46-2023 CARRIED	W. Brunetta J. Zacharias
THAT the May 2023 aPHa Update be received.	

9. CORPORATE ADMINISTRATION

9.1 CEO & Finance Report *Marilyn Herbacz, CEO. Reference #2023.05.26-9.1; the report will be kept on file.*

Marilyn shared verbal highlights of her report, including the recipients of this year’s Carl Lindstrom Bursary, Isabella Reynard (Kenora), and Elizabeth Young (Atikokan) who will each receive \$500 towards their post secondary education in a public health related field.

9.1 Strategic Plan Process Report *Marilyn Herbacz, CEO. Reference #2023.05.26-9.2; the report will be kept on file.*

This report supports the presentation received under item 7.

9.1 Kenora Jail Tour *Marilyn Herbacz, CEO. Reference #2023.05.26-9.3; the report will be kept on file.*

Marilyn shared that she and Chair Doug Lawrance toured the recently renovated Kenora Jail which includes programming.

The Board discussed how interconnected many of our social services, justice, and other sectors are in our region.

<p>Motion / Resolution: # 47-2023 CARRIED</p>	<p>K. Cottam B. Bernie</p>
<p>THAT the following Corporate Administration Reports be received:</p> <ul style="list-style-type: none"> - 2023.05.26-9.1 CEO & Finance Report - 2023.05.26-9.2 Strategic Plan Process Report - 2023.05.25-9.3 Kenora Jail Tour 	

10. PUBLIC HEALTH PROGRAMS

10.1 Medical Officer of Health Update *Dr. Kit Young Hoon, Medical Officer of Health. Reference #2023.05.26-10.1; the Report will be kept on file.*

Dr. Young Hoon offered some verbal highlights of her written report, including her work to move internal work forward largely relating to the Strategic Plan and the role of public health in the Ontario Health Teams, of which there are three in our area which NWHU participates in, and Mental Health Promotion and Wellness work to ascertain NWHU’s role within the health and related sectors.

Dr. Young Hoon attended the Fort Frances Council meeting in April. Member Wendy Brunetta indicated council’s appreciation for her presentation, and subsequently passed a resolution related to the opioid crisis in our area.

10.2 Infectious Diseases Annual Report – CID, TB, IPAC Hub *Dr. Kit Young Hoon, Medical Officer of Health. Reference #2023.05.26-10.2; the Report will be kept on file.*

Motion / Resolution: # 48-2023 CARRIED	J. Zacharias B. Bernie
THAT the following Public Health Program Reports be received: <ul style="list-style-type: none"> • 2023.05.26-10.1 Medical Officer of Health Update • 2023.05.26-10.2 Infectious Diseases Program Report 	

11. ELECTRONIC MEETING POLICY

The Electronic Meeting Policy was updated based on conversation at the last Executive Committee and Board of Health meetings to include language that refers to member etiquette, including being on camera, for all meetings, and indicates that Board meetings will not be facilitated in a hybrid manner.

Motion / Resolution: # 49-2023 CARRIED	J. Kristoff T. Sachowski
THAT the Electronic Meeting Policy be approved as revised.	

12. AMENDMENTS: None.

13. NEXT MEETING DATE
June 23, 2023 at 8:30am - Virtual

14. ADJOURNMENT
The Chair accepted a motion to adjourn the meeting at 11:49am.

BOARD OF HEALTH FOR THE NORTHWESTERN HEALTH UNIT:

CONFIRMED AS WRITTEN

THIS23..... DAY OFJUNE.....2023



MEETING CHAIR, BOARD OF HEALTH



RECORDER