



**Northwestern
Health Unit**

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**BOARD OF HEALTH FOR THE
NORTHWESTERN HEALTH UNIT**

MINUTES of the Regular Board of Health Meeting
November 14, 2022
Electronic Meeting

PRESENT: Doug Lawrance – Chair, Sharon Smith, Trudy Sachowski, Jim Belluz,
Shayne MacKinnon, Nicole Brown, Wendy Brunetta, Jerry O’Leary

IN ATTENDANCE:

Marilyn Herbacz, CEO
Kit Young Hoon, MOH
Lindsay Koch

GUESTS:

REGRETS: Sally Burns

ABSENT:

1. CALL TO ORDER

Doug Lawrance called the meeting to order at 8:34am.

2. APPROVAL OF AGENDA

Motion / Resolution: # 117 -2022 CARRIED	N. Brown W. Brunetta
THAT the Agenda for the Board of Health meeting dated November 14, 2022 be approved as amended.	

3. DECLARATIONS OF PECUNIARY INTEREST & GENERAL NATURE THEREOF

None.

4. CHAIR’S ACTIVITY REPORT

The Chair offered this time to permit members of the Board to reflect on their time on the Board of Health.

5. MINUTES OF BOARD OF HEALTH MEETINGS, October 25, 2022

Motion / Resolution: # 118-2022 CARRIED	S. MacKinnon S. Smith
THAT the Minutes of the Northwestern Health Unit Board of Health meeting held October 25, 2022 be approved.	

6. IN CAMERA

Motion / Resolution: # 119-2022 CARRIED	W. Brunetta J. Belluz
<p>THAT the Board of Health move to an in-camera session at 8:36am to discuss:</p> <p>6.1 A trade secret or scientific, technical, commercial or financial information that belongs to the Board and has monetary value or potential monetary value (1 item: NWHU 2023 Budget)</p> <p>6.2 Labour Relations or Employee Negotiations (2 items: a. COPE Bargaining b. 2023 Non-Union Increase)</p>	

Jerry O'Leary joined the meeting at 9:00am.

Motion / Resolution: # 120-2022 CARRIED	T. Sachowski J. O'Leary
THAT the Board of Health move out of in-camera at to resume the regular meeting at 9:06am.	

Motion / Resolution: # 121-2022 CARRIED	W. Brunetta J. Belluz
THAT the Board of Health authorize the Chief Executive Officer to ratify the COPE Local 521 Collective Agreement as presented, on behalf of the Board.	

7. REPORT OF THE EXECUTIVE COMMITTEE MEETING HELD NOVEMBER 10, 2022

Sharon Smith shared a verbal report of the meeting held November 10, 2022, which focused solely on the 2023 Budget and COPE Negotiations.

Sharon encouraged Administration to share the Budget report with municipalities as it is a good orientation tool, especially for new councils coming in, and for CAOs.

Motion / Resolution: # 122-2022 CARRIED	J. Belluz S. MacKinnon
THAT Board of Health receive the verbal report of the Executive Committee meeting held November 10, 2022	

8. aIPHa UPDATES

Trudy Sachowski shared brief updates about the work of aIPHa, alongside her appreciation for this Board who have supported her work with aIPHa.

Motion / Resolution: # 123-2022 CARRIED	S. MacKinnon S. Smith
THAT the November 2022 aIPHa Report be received.	

9. CORPORATE ADMINISTRATION

9.1 CEO & Finance Report *Marilyn Herbacz, CEO. Reference #2022.11.14-9.1; the report will be kept on file.*

Further to her written report, Marilyn provided an overview of the current financial status of the organization, noting some reasons for variances in the budgeted amounts.

9.2 NWHU 2023 Budget *Marilyn Herbacz, CEO.*

The 2023 Budget Report was shared with the Board of Health, and is a comprehensive report detailing process, funding, and the 2023 budget request to the Ministry of Health. The report will be shared as appropriate.

9.3 2023 Municipal Levy *Marilyn Herbacz, CEO.*

Public Health mitigation funding was pre-approved by the Ministry of Health for 2023, which means municipalities will not see an increase in the levy for 2023. It is not yet known whether mitigation funding will continue past 2023.

9.4 MOH and CEO Annual Attestations *Marilyn Herbacz, CEO. Reference #2022.11.14-9.4; the report will be kept on file.*

<p>Motion / Resolution: # 124-2022 APPROVED</p>	<p>N. Brown J. Belluz</p>
<p>THAT the Board of Health receive the following Corporate Administration reports:</p> <ul style="list-style-type: none"> • 2022.11.14-9.1 CEO & Finance Report • 2022.11.14-9.4 MOH and CEO Annual Attestations 	
<p>Motion / Resolution: # 125-2022 APPROVED</p>	<p>T. Sachowski S. Mackinnon</p>
<p>THAT the Board of Health receive the 2023 Budget Report and approve the 2023 Ministry of Health base funding Budget Request;</p> <p>AND FURTHER THAT the Board of Health approve the request to the Ministry of Health for one-time funding for COVID-General, COVID-Vaccine, Needle Exchange Program, Vaccine Refrigerators, Public Health Inspector Practicum Program, Population Health Survey, and Human Resources Wellness Coordinator Consultant and HR Strategy Consultant in the amount of \$849,140.</p>	
<p>Motion / Resolution: # 126-2022 CARRIED</p>	<p>W. Brunetta J. Belluz</p>
<p>WHEREAS the Province of Ontario has pre-approved public health mitigation funding for 2023 in the amount of \$872,800;</p> <p>THEREFORE, BE IT RESOLVED THAT there will be a 0% increase to municipalities for 2023;</p> <p>AND FURTHER THAT the Board of Health set the 2023 Municipal Levy at \$2,488,743.</p>	

Motion / Resolution: # 127-2022 CARRIED	J. Belluz S. MacKinnon
THAT the Board of Health approve management and non-union increases for 2023, based on the same compensation package detailed within the 2022-2025 COPE agreement for percentage increase for salaries, bonus, and benefits.	

10. PUBLIC HEALTH PROGRAMS

10.1 Medical Officer of Health Update *Dr. Young Hoon, Medical Officer of Health.*
Reference #2022.11.14-10.1; The report will be kept on file.

Dr. Young Hoon provided a verbal situation update on the COVID-19 response, vaccine clinics, and epidemiology, and shared that a presser was held today with the CMOH who will not be mandating masks at this time, but continues to recommend them to reduce transmission of respiratory illnesses circulating, and to protect health care capacity. Mask mandates are under the control of the CMOH, and are difficult to implement on a local level. The hope is that with all of the information available regarding the impacts of respiratory illnesses to children and health care facilities, the general population will continue to keep their COVID-19 and influenza vaccinations current.

The Board engaged in some discussion about the best way by which to reach a broader segment of the population for the forthcoming population health survey. Dr. Young Hoon confirmed that the telephone portion will factor in both land lines and cell phone numbers.

Motion / Resolution: # 128-2022 CARRIED	J. Belluz W. Brunetta
THAT the Board of Health receive the following Public Health Program reports: <ul style="list-style-type: none"> • 2022.11.14-10.1 Medical Officer of Health Update 	

11. AMENDMENTS: Board of Health member Reflections:
Members generally expressed their appreciation for one another, for open and engaging conversations, respect, and teamwork through a term that was not without its challenges as the health unit, our communities, and the world navigated the COVID-19 pandemic, floods, wildfires and more.

Members also shared their appreciation for health unit staff who have worked very hard to keep our communities safe through the pandemic, and who continue to work for this same goal.

12. NEXT MEETING DATES

- January 27, 2023; 8:30am CST

13. ADJOURNMENT
The Chair accepted a motion to adjourn the meeting at 10:27am.

Motion / Resolution: # 129-2022 CARRIED	S.Smith J. O'Leary
THAT the Board of Health Meeting be adjourned at 10:27am.	

BOARD OF HEALTH FOR THE NORTHWESTERN HEALTH UNIT:

CONFIRMED AS WRITTEN

THIS27..... DAY OFJANUARY...2023



MEETING CHAIR, BOARD OF HEALTH



RECORDER