



PRESENT: Doug Lawrance – Chair, Sharon Smith, Trudy Sachowski, Jim Belluz,
Jerry O’Leary, Shayne MacKinnon, Nicole Brown, Wendy Brunetta, Sally Burns

IN ATTENDANCE:

Marilyn Herbacz, CEO
Kit Young Hoon, MOH
Lindsay Koch

GUESTS:

Loretta Ryan, Association of Local Public Health Agencies
Steve Lough & Nick Chauvin – LBCG Consulting for Impact
Alex Berry, Manager – Foundations & Communications Services
Donna Stanley, Manager – Infectious Diseases
Thomas Nabb, Manager – Environmental Health

REGRETS:

ABSENT:

1. CALL TO ORDER

Doug Lawrance called the meeting to order at 9:16am.

The Board observed a moment of silence in memory of former Board of Health member Bill Thompson, who passed away September 21st. Bill is remembered fondly as an engaged and grounding member of the Board.

2. APPROVAL OF AGENDA

Motion / Resolution: # 92 -2022 CARRIED	S. MacKinnon J. Belluz
THAT the Agenda for the Board of Health meeting dated September 23, 2022 be approved.	

3. DECLARATIONS OF PECUNIARY INTEREST & GENERAL NATURE THEREOF

Sharon Smith declared a conflict for an item on a previous agenda:

- August 26, 2022 item 6.3: Labour Relations / Employee Negotiations – NWHU Staff running for municipal council.
- Today’s agenda: Item 6.1 e. Political Activity Policy

4. CHAIR’S ACTIVITY REPORT

The Chair of the Board attended the AMO Conference in August.

5. MINUTES OF BOARD OF HEALTH MEETINGS, August 26, 2022

Motion / Resolution: # 93-2022 CARRIED	J. O’Leary N. Brown
THAT the Minutes of the Northwestern Health Unit Board of Health meeting held August 26, 2022 be approved.	

6. IN CAMERA

Motion / Resolution: # 94-2022 CARRIED	J. Belluz S. Smith
THAT the Board of Health move to an in-camera session at 8:33am to discuss: 6.1 Education / Orientation for Board Members (5 items: a. alPHa Presentation b. Strategic Planning Presentation c. Infectious Diseases Presentation d. OHT Work e. Political Activity Policy 6.2 A trade secret or scientific, technical, commercial, or financial information that belongs to the Board and has monetary value or potential monetary value (1 item: Machin Office)	

*Nicole Brown left the meeting at 9:50am
Thomas Nabb left the meeting at 10:19am
Alex Berry, Nick Chauvin, Steve Lough joined the meeting at 10:00am and left at 10:33am
Donna Stanley joined the meeting at 10:40am and left at 11:12am
Loretta Ryan left the meeting at 11:12am
Lindsay Koch and Sharon Smith left the meeting at 11:28am and returned at 11:41am*

Motion / Resolution: # 95-2022 CARRIED	J. Belluz J. O’Leary
THAT the Board of Health move out of in-camera at to resume the regular meeting at 11:41am	

Motion / Resolution: # 96-2022 CARRIED	W. Brunetta J. O’Leary
THAT the Board of Health receives the final draft of the 2023-2026 NWHU Strategic Plan as presented under item 6.1.	

Motion / Resolution: # 97-2022 CARRIED	S. Smith J. Belluz
THAT the Board of Health authorize the CEO to move forward with direction given under item 6.2.	

7. aIPHa UPDATES

7.1 aIPHa Report

Motion / Resolution: # 98-2022 CARRIED	J. Belluz S. Smith
THAT the September 2022 aIPHa Report be received.	

8. CORPORATE ADMINISTRATION

8.1 CEO & Finance Report *Marilyn Herbacz, CEO. Reference #2022.09.23-8.1; the report will be kept on file.*

Further to Marilyn’s written report, Ms. Herbacz shared that she attended the APHOBA Conference on September 19-20 at which the Ministry of Health was also present where they indicated that there are no planned cuts to public health funding and that COVID related funding along with municipal mitigation funding will continue through 2023.

The Auditor General will be auditing health units in the coming months to review use of COVID and Mitigation funding. NWHU has complied to all requirements of the funding and does not anticipate any issues if audited.

It was noted that proper use of allocated funding is important in protecting the reputation and accountability of public health in the province.

The Ministry advised that they anticipate the 70/30 cost-shared funding model will continue with mitigation funding ceasing in 2024. The Ministry remains focused on their goal to save \$200,000,000 within the sector.

Northwestern Health Unit will be issuing a request for proposals to secure a consultant to work with the Leadership Council in assessing NWHU’s management structure, identifying other structures and working with NWHU’s leadership on determining which may be the best option to address capacity concerns within the existing model in addition to preparing for anticipated shifts related to public health transformation. The scope of this project will not include changes to the joint leadership model of having both an MOH and CEO reporting to the Board of Health.

8.2 2022 Strategic Planning Updates *Marilyn Herbacz, CEO. Reference #2022.09.23-8.2; The Report will be kept on file.*

The Board shared their appreciation for the Strategic Planning Committee, leads Alex Berry and Paula Paine and for LBCG who have worked hard alongside the leads to keep the plan development on track.

Motion / Resolution: # 99-2022 APPROVED	W. Brunetta J. O’Leary
THAT the Board of Health receive the following Corporate Administration reports: <ul style="list-style-type: none"> • 2022.09.23-8.1 CEO & Finance Report • 2022.09.23-8.2 Strategic Planning Updates 	

9. PUBLIC HEALTH PROGRAMS

9.1 Medical Officer of Health Update *Dr. Young Hoon, Medical Officer of Health.
Reference #2022.09.23-9.1; The report will be kept on file.*

9.2 School Health Report *Dr. Young Hoon, Medical Officer of Health on behalf of
Stephanie Cran, Acting Manager – CDP School Focused Programs
Reference #2022.09.23-9.2; The report will be kept on file.*

9.3 Infectious Diseases Program Update *Dr. Young Hoon, Medical Officer
of Health on behalf of Donna Stanley – Manager, Infectious Diseases.
Reference #2022.08.26-9.3; The report will be kept on file.*

Motion / Resolution: # 100-2022 CARRIED	J. Belluz S. Burns
<p>THAT the Board of Health receive the following Public Health Program reports:</p> <ul style="list-style-type: none"> • 2022.09.23-9.1 Medical Officer of Health Update • 2022.09.23-9.2 School Health Report • 2022.09.23-9.3 Infectious Diseases Program Update 	

10. BOH Self Evaluation

The Board of Health will engage in its final self-evaluation for this term. The link to the evaluation will be shared following the meeting, with the evaluation to be completed by October 7, 2022. A report of the results will be shared with the Board at its October meeting and will further be used to inform the orientation of the incoming Board of Health following the municipal election.

Motion / Resolution: # 101-2022 APPROVED	W. Brunetta S. Smith
THAT the Board of Health receive the Board of Health Self-Evaluation Report.	

11. AMENDMENTS: None.

12. NEXT MEETING DATES

- October 25, 2022 – Teams
- November 14, 2022 - Teams

13. ADJOURNMENT

The Chair accepted a motion to adjourn the meeting at 12:31pm.

Motion / Resolution: # 102-2022 CARRIED	J. Belluz J. O’Leary
THAT the Board of Health Meeting be adjourned at 12:31pm.	

BOARD OF HEALTH FOR THE NORTHWESTERN HEALTH UNIT:

CONFIRMED AS WRITTEN

THIS25..... DAY OFOCTOBER.....2022



MEETING CHAIR, BOARD OF HEALTH



RECORDER