



**Northwestern
Health Unit**

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**BOARD OF HEALTH FOR THE
NORTHWESTERN HEALTH UNIT**

MINUTES of the Regular Board of Health Meeting
August 26, 2022
Electronic Meeting

PRESENT: Sharon Smith – Meeting Chair, Trudy Sachowski, Jim Belluz, Jerry O’Leary, Shayne MacKinnon, Nicole Brown, Wendy Brunetta

IN ATTENDANCE:

Marilyn Herbacz, CEO
Kit Young Hoon, MOH
Lindsay Koch

GUESTS: Dawn Sauve, Manager – Dental Health
Karima Kanani, Miller Thompson LLP

REGRETS: Doug Lawrance

ABSENT: Sally Burns

1. CALL TO ORDER

Sharon Smith called the meeting to order at 8:30am.

2. APPROVAL OF AGENDA

Motion / Resolution: # 84 -2022 CARRIED	W. Brunetta S. MacKinnon
THAT the Agenda for the Board of Health meeting dated August 26, 2022 be approved.	

3. DECLARATIONS OF PECUNIARY INTEREST & GENERAL NATURE THEREOF

None declared.

4. CHAIR’S ACTIVITY REPORT

The Chair of the Board sent his regrets for this meeting. Report will be captured at the next meeting of the Board.

5. MINUTES OF BOARD OF HEALTH MEETINGS, June 24, 2022 and SPECIAL MEETING July 27, 2022

Motion / Resolution: # 85-2022 CARRIED	S. MacKinnon J. O’Leary
THAT the Minutes of the Northwestern Health Unit Board of Health meeting held June 24, 2022 and special meeting held July 27, 2022 be approved.	

6. IN CAMERA

<p>Motion / Resolution: # 86-2022 CARRIED</p>	<p>S. MacKinnon T. Sachowski</p>
<p>THAT the Board of Health move to an in-camera session at 8:33am to discuss:</p> <p>6.1 Advice that is subject to solicitor-client privilege, including communications necessary for that purpose (1 item: OHT CDMA)</p> <p>6.2 Education / Orientation for Board Members (2 items:</p> <ul style="list-style-type: none"> • Dental Program Presentation • Survey Methodology) <p>6.3 Labour Relations or Employee Negotiations (1 item: NWHU Staff running for Municipal Office)</p>	

*Karima Kanani left the meeting at 9:43am
Dawn Sauve joined the meeting at 9:46am and left at 10:25am
Lindsay Koch left the meeting at 10:56am and returned at 11:27am*

<p>Motion / Resolution: # 87-2022 CARRIED</p>	<p>W. Brunetta J. O’Leary</p>
<p>THAT the Board of Health move out of in-camera at to resume the regular meeting at 11:27am</p>	

7. aPHa UPDATES

7.1 aPHa Report

Trudy Sachowski shared her appreciation for NWHU Board of Health members who were present at the Association of Municipalities of Ontario conference in August as she participated on a panel at the conference on behalf of aPHa. Trudy’s speaking notes were included as part of the meeting package.

Loretta Ryan, aPHa’s Executive Director will be joining the September Board of Health meeting. aPHa will be covering Loretta’s travel expenses.

The base budget survey that all health units participated in, in June, will be submitted to the Minister’s office by October.

<p>Motion / Resolution: # 88-2022 CARRIED</p>	<p>J. O’Leary J. Belluz</p>
<p>THAT the August 2022 aPHa Report be received.</p>	

8. CORPORATE ADMINISTRATION

8.1 CEO & Finance Report *Marilyn Herbacz, CEO. Reference #2022.08.26-8.1; the report will be kept on file.*

Further to the Board’s resolution to create a Manager of Vaccine Preventable Diseases position within the organization, Shannon Brown who was previously the Acting Manager in this role was the successful candidate for the position.

Marilyn reminded the Board that the delay in finalizing annual settlements is related to delays by the Ministry, and not the health unit.

Marilyn shared her appreciation for the privilege to attend the Association of Municipalities of Ontario conference earlier this month where she was able to network with other CEOs and Business Administrators as well as Ministry reps, municipal councillors from our area, and observe speeches and panels featuring Board of Health members.

8.2 2022 Strategic Planning Updates *Marilyn Herbacz, CEO. Reference #2022.08.26-8.2; The Report will be kept on file.*

The Board engaged in some discussion about the progress of the draft strategic plan, and its content.

Motion / Resolution: # 89-2022	T. Sachowski
APPROVED	J. Belluz
THAT the Board of Health receive the following Corporate Administration reports: <ul style="list-style-type: none"> • 2022.08.26-8.1 CEO & Finance Report • 2022.08.26-8.2 Strategic Planning Updates 	

9. PUBLIC HEALTH PROGRAMS

9.1 Medical Officer of Health Update *Dr. Young Hoon, Medical Officer of Health. Reference #2022.08.26-9.1; The report will be kept on file.*

Dr. Young Hoon shared highlights from her written report, including a note that COVID-19 numbers related to the seventh wave are beginning to decline.

9.2 Supervised Consumption Site Survey Honoraria *Dr. Young Hoon, Medical Officer of Health on behalf of Gillian Lunny, Manager – Sexual Health and Harm Reduction. Reference #2022.08.26-9.2; The report will be kept on file.*

9.3 Status Update on NWHU Programming *Dr. Young Hoon, Medical Officer of Health. Reference #2022.08.26-9.3; The report will be kept on file.*

Dr. Young Hoon provided a brief overview of this report, and noted that with upcoming COVID-19 vaccination clinics, while program staff may be pulled back into this work, it will impact regular program work, but this work will continue to be a priority over vaccinations and COVID response in some cases.

9.4 PreVenture Program *Dr. Young Hoon, Medical Officer of Health on behalf of Julie Slack, Acting Manager of Chronic Disease Prevention. Reference #2022.08.26-9.3; The report will be kept on file.*

NWHU received funding to help facilitate this program, which provides training related to mental health and addictions training for youth, which is meant to provide tools to youth to resist pressures or urges to begin using substances.

This program is co-implemented with schools and youth hubs in our area.

9.5 2020-21 Environmental Health Annual Report *Dr. Young Hoon, Medical Officer of Health on behalf of Thomas Nabb, Manager – Environmental Health. Reference #2022.08.26-9.3; The report will be kept on file.*

Gaps in recruitment for Public Health Inspectors at NWHU is consistent with what is being seen across Northern Ontario and Manitoba. NWHU is looking into innovative solutions to completing the work.

9.6 2022 Foundations Annual Routine Report *Dr. Young Hoon, Medical Officer of Health on behalf of Alex Berry, Manager – Communications and Foundations Services. Reference #2022.08.26-9.3; The report will be kept on file.*

<p>Motion / Resolution: # 90-2022 CARRIED</p>	<p>J. O’Leary W. Brunetta</p>
<p>THAT the Board of Health receive the following Public Health Program reports:</p> <ul style="list-style-type: none"> • 2022.08.26-9.1 Medical Officer of Health Update • 2022.08.26-9.2 Supervised Consumption Site Survey Honoraria • 2022.08.26-9.3 Status Update on NWHU Programming • 2022.08.26-9.4 PreVenture Program • 2022.08.26-9.5 2020-21 Environmental Health Annual Report • 2022.08.26-9.6 2022 Foundations Annual Routine Report 	

Trudy Sachowski left the meeting at 12:28pm

10. BOH Honoraria Claims Process

For the remainder of this term, effective August 26, 2022, attendance will be taken and submitted to finance for payment of honoraria. Any meetings outside of regular or special Board of Health meetings, and Executive Committee meetings, in addition to meal allowances and other expenses will still be subject to the process outlined in the Board of Health Constitution.

A fully revised process will begin with the new Board following the municipal election.

11. AMENDMENTS: None.

12. NEXT MEETING DATES

- September 23, 2022 - Teams
- October 21, 2022 – Teams
- November 14, 2022 - Teams

13. ADJOURNMENT

The Chair accepted a motion to adjourn the meeting at 12:39pm.

Motion / Resolution: # 91-2022 CARRIED	J. O'Leary J. Belluz
THAT the Board of Health Meeting be adjourned at 12:39pm.	

BOARD OF HEALTH FOR THE NORTHWESTERN HEALTH UNIT:

CONFIRMED AS WRITTEN

THIS23..... DAY OFSEPTEMBER.....2022



MEETING CHAIR, BOARD OF HEALTH



RECORDER