



**Northwestern
Health Unit**

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**BOARD OF HEALTH FOR THE
NORTHWESTERN HEALTH UNIT**

MINUTES of the Regular Board of Health Meeting
October 22, 2021
Electronic Meeting

PRESENT: Doug Lawrance – Chair, Shayne MacKinnon, Trudy Sachowski, Sharon Smith, Jim Belluz, Wendy Brunetta, Jerry O’Leary, Nicole Brown, Sally Burns

IN ATTENDANCE:

Marilyn Herbacz, CEO
Kit Young Hoon, MOH
Lindsay Koch

GUESTS:

REGRETS:

ABSENT:

1. CALL TO ORDER

Doug Lawrance called the meeting to order at 8:32am.

2. APPROVAL OF AGENDA

Motion / Resolution: # 95-2021 CARRIED	W. Brunetta S. Burns
THAT the Agenda for the Board of Health meeting dated October 22, 2021 be approved.	

3. DECLARATIONS OF PECUNIARY INTEREST & GENERAL NATURE THEREOF

None declared.

4. CHAIR’S ACTIVITY REPORT

Doug Lawrance shared that he has been engaged in facilitation of the Medical Officer of Health’s performance appraisal process.

5. MINUTES OF BOARD OF HEALTH MEETING, SEPTEMBER 24, 2021

Motion / Resolution: # 96-2021 CARRIED	S. MacKinnon J. Belluz
THAT the Minutes of the Northwestern Health Unit Board of Health meeting held September 24, 2021 be approved.	

6. aPHa UPDATES

6.1 aPHa Report

Trudy Sachowski provided a verbal update to supplement the materials provided in the meeting package, highlighting the upcoming Fall Symposium, meetings with Ministry of Health and AMO.

Motion / Resolution: # 97-2021 CARRIED	N. Brown W. Brunetta
THAT the October 2021 aPHa Report be received.	

Motion / Resolution: #98-2021 DEFEATED	S. Burns S. MacKinnon
<p>THAT the following Board of Health members be approved to attend the 2021 aPHa Fall Symposium, being held virtually on November 19, 2021:</p> <ul style="list-style-type: none"> • Trudy Sachowski • Sharon Smith • Doug Lawrance • Shayne MacKinnon • Wendy Brunetta <p>All registration fees to be paid by Northwestern Health Unit.</p>	

7. CORPORATE ADMINISTRATION

7.1 CEO & Finance Report *Marilyn Herbacz, CEO. Reference #2021.10.22-7.1 The report will be kept on file.*

Marilyn Herbacz provided a verbal summary of her written report, highlighting that NWHU was the recipient of two awards at the Fort Frances Chamber of Commerce Business Awards: Business of the Year – 16+ Employees and the Award of Excellence. Marilyn and BOH Member Jim Belluz were present at the Awards reception to receive these on September 29th.

Motion / Resolution: # 99-2021 APPROVED	J. O’Leary S. Burns
<p>THAT the Board of Health receive the following Corporate Administration reports:</p> <ul style="list-style-type: none"> • 2021.10.22-7.1 CEO & Finance Report 	

8. IN CAMERA

Motion / Resolution: # 100-2021 CARRIED	S. MacKinnon W. Brunetta
<p>THAT the Board of Health moves to an in-camera session at 9:13am to discuss:</p> <ul style="list-style-type: none"> • Education / Orientation Session for Board Members (1 item – HPPA & Public Health Physician) 	

<ul style="list-style-type: none"> Labour Relations or Employee Negotiations (1 item – Job Classification) 	
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Trudy Sachowski left the meeting at 9:57am

Motion / Resolution: # 101 -2021 CARRIED	S. MacKinnon J. O’Leary
THAT the Board of Health move out of in-camera at 10:15am to resume the regular meeting.	

Motion / Resolution: # 102-2021 CARRIED	W. Brunetta S. Burns
WHEREAS the Board of Health agrees to the restructure of the Family Health and the Speech Language, Infant Hearing and Blind-Low Vision teams as discussed under item 8.1, AND WHEREAS the Canadian Office and Professional Employees Union (COPE) Local 521 has agreed in principle to the addition of a position within the program, THEREFORE, BE IT RESOLVED THAT the Board of Health for the Northwestern Health Unit approves the addition of a Speech-Language Program Specialist to the organization and the COPE Collective Agreement, AND FURTHER THAT the Chief Executive Officer be authorized to sign a Letter of Understanding with COPE to add language reflecting this addition to the Collective Agreement as appropriate.	

9. PUBLIC HEALTH PROGRAMS

9.1 Medical Officer of Health Update *Dr. Young Hoon, Medical Officer of Health.*
Reference #2021.10.22-9.1 The Presentation will be kept on file

Dr. Young Hoon shared a slide deck with updates on the COVID-19 pandemic and NWHU’s current response activities.

Trudy Sachowski rejoined the meeting at 10:41am.

The Board engaged in lengthy discussion about public health restrictions, upcoming vaccine clinics, including third doses and vaccine for 5-11-year-olds.

Motion / Resolution: # 103-2021 CARRIED	S. Burns S. MacKinnon
THAT the Board of Health receive the following Public Health Program reports: <ul style="list-style-type: none"> 2021.10.22-9.1 Medical Officer of Health Update 	

10. AMENDMENTS: None.

11. NEXT MEETING DATE

- Friday, November 26, 2021; 8:30am via Teams

12. ADJOURNMENT

The Chair accepted a motion to adjourn the meeting at 12:19pm.

Motion / Resolution: # 104-2021 CARRIED	T. Sachowski N. Brown
THAT the Board of Health Meeting be adjourned at 10:48am.	

BOARD OF HEALTH FOR THE NORTHWESTERN HEALTH UNIT:

CONFIRMED AS WRITTEN

THIS26..... DAY OFNovember.....2021



MEETING CHAIR, BOARD OF HEALTH



RECORDER