

Daily Spa Record Sheet



Today's Date (MM/DD/YYYY)													
Daily Operational Checks	Time AM / PM	Operator Information											
		First Name						Last Name					
		Signature											
Total # Bathers							Cyanuric Acid	<i>Must be less than 60ppm</i>					
Emergency Phone <i>½ hr before opening (circle one)</i>	Satisfactory OR Unsatisfactory						Ground Fault Interrupter <i>½ hr before opening (circle one)</i>	Satisfactory OR Unsatisfactory					
Emergency Stop Button <i>½ hr before opening (circle one)</i>	Satisfactory OR Unsatisfactory						Make-up Water <i>(greater than 4000 L) 15L per bather per day to 20% max volume</i>						
Water Meter Readings	Pre-fill						Post-fill						
Spa Outlet Covers	Conditions at the Time of Inspection						Actions Taken						
Spa Bi-hourly Water Tests													
		<i>½ hr before opening</i>		<i>Every 2 hours after opening</i>									
Free available Chlorine (FAC) <i>5ppm – 10ppm</i>	<i>Time AM / PM</i>												
	<i>Initials</i>												
Total Chlorine	<i>Time AM / PM</i>												
	<i>Initials</i>												
pH <i>Between 7.2 – 7.8</i>	<i>Time AM / PM</i>												
	<i>Initials</i>												
Water Clarity <i>Black disc clearly visible from 9m away</i>	<i>Time AM / PM</i>												
	<i>Initials</i>												
Total Alkalinity <i>Must be Between 80 – 120ppm</i>	<i>Time AM / PM</i>												
	<i>Initials</i>												
Record of Emergencies (i.e. rescues, spa fouling) and Rescue Equipment Breakdown													
Record of Backwashing, Chemicals Added, Cleaning, and Draining of Spa													