

# Notice of Intent to Operate or Relocate a Food Premise

It is your legal obligation under Ontario Regulation 493/17 – Food Premises to notify the Northwestern Health Unit at least 14 days prior to the commencement of operation of a new food premises business. It is also your legal obligation to notify Northwestern Health Unit at least 14 days prior to relocating your business.

## Information about new food premises business or new location:

Business Name:		
Site Address:		
Mailing Address:		
Owner Name:		
Operator Name:		
Phone Number:	Business:	Home:

Have you spoken to a municipal officer in regards to relevant building code requirements, by-laws and business licensing?  Yes  No

Are you relocating a current food business?  Yes  No

If applicable, please list the name and address of your current business:

Business Name: \_\_\_\_\_

Business Address: \_\_\_\_\_

Is your business based in a residential building (at home)?  Yes  No

Please list all food items you intended to sell or attach a copy of your menu to this form:

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Water Supply (municipal/private): \_\_\_\_\_

Sewage Disposal (municipal/private): \_\_\_\_\_

Proposed number of employees: \_\_\_\_\_

Proposed date of opening: \_\_\_\_\_

Sketch plan of floorplan included (space available on page 2)

Owner/Operator Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Please submit by e-mail to [envhealth@nwhu.on.ca](mailto:envhealth@nwhu.on.ca) or fax to 807-468-3914

Personal information is collected under the authority of the Health Protection and Promotion Act and related legislation and in accordance with the Personal Health Information Protection Act and/or the (Municipal) Freedom of Information and Protection of Privacy Act. We collect only the personal information needed to provide public health programs and to plan and evaluate our services. Your information may be shared with others as required or permitted by law. For more information contact the health unit at 800-830-5978 or see the privacy statement on our web site at [www.nwhu.on.ca](http://www.nwhu.on.ca).



**Northwestern  
Health Unit**

[www.nwhu.on.ca](http://www.nwhu.on.ca)

**Floor Plan:**

Please provide a floor plan drawing for what your kitchen looks like. Ensure to indicate location of sinks, counters, large equipment, garbage can, doors, etc. (Note: Click below to upload the drawing electronically):

