



**BOARD OF HEALTH FOR THE
NORTHWESTERN HEALTH UNIT**

MINUTES of the Regular Board of Health Meeting
June 26, 2020
Electronic Meeting

PRESENT: Doug Lawrance – Chair, Shayne MacKinnon, Trudy Sachowski, Sharon Smith, Jerry O’Leary, Jim Belluz, Nicole Brown, Paul Ryan, Sally Burns (8:39 am).

IN ATTENDANCE:

Ian Gemmill, Acting MOH
Kit Young Hoon, MOH and Lori Stoltz (Morris, Stoltz and Evans, LLP)
Marilyn Herbacz, CEO
Nicole Perron, Executive Assistant (recorder)

REGRETS:

1. CALL TO ORDER

Doug Lawrance called the meeting to order at 8:30 am.

2. CHAIR’S ACTIVITY REPORT

Doug reviewed his recent activity as Chair.
Report to be kept on file.

3. APPROVAL OF AGENDA

Motion / Resolution: # 60-2020	APPROVED	J. O’Leary S. MacKinnon
THAT the Agenda for the Board of Health meeting dated June 26, 2020, be approved as amended.		

The agenda was amended to have Lori Stoltz of Morris, Stoltz and Evans, and Kit Young Hoon present earlier in the meeting. An Education agenda item was added to the in-camera portion of the agenda.

4. DECLARATIONS OF PECUNIARY INTEREST & GENERAL NATURE THEREOF

None

5. MINUTES OF BOARD OF HEALTH MEETING, May 22, 2020 and Special Board Meeting June 16, 2020

Motion / Resolution: # 61-2020	APPROVED	J. O’Leary S. MacKinnon
THAT the Minutes of the Northwestern Health Unit Board of Health meeting held May 22, 2020 and the Special Board Meeting of June 16, 2020 be accepted as presented.		

6. IN CAMERA

Motion / Resolution: # 62-2020	APPROVED	T. Sachowski S. Smith
<p>THAT the Board of Health moves to an in camera session at 11:00 am to discuss:</p> <p><input type="checkbox"/> Security of the property of the Board;</p> <p><input checked="" type="checkbox"/> Personnel matters</p> <p><input type="checkbox"/> Proposed or pending acquisition of land for Board purposes;</p> <p><input type="checkbox"/> Proposed or pending acquisition or disposition of land by the Board;</p> <p><input type="checkbox"/> Labour relations or employee negotiations;</p> <p><input checked="" type="checkbox"/> Litigation or potential litigation, including matters before administrative tribunals, affecting the Board;</p> <p><input type="checkbox"/> Advice that is subject to solicitor-client privilege, including communications necessary for that purpose;</p> <p><input type="checkbox"/> A matter in respect of which a council, Board, committee or other body may hold a closed meeting under another Act. 2001, c. 25, s. 239 (2);</p> <p><input type="checkbox"/> Information explicitly supplied in confidence to the municipality or local Board by Canada, a province or territory or a Crown agency of any of them;</p> <p><input type="checkbox"/> A trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the Board, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons, or organization;</p> <p><input type="checkbox"/> A trade secret or scientific, technical, commercial or financial information that belongs to the Board and has monetary value or potential monetary value;</p> <p><input type="checkbox"/> A position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the Board; or</p> <p><input checked="" type="checkbox"/> Education / orientation session for Board members.</p>		

- *Ian Gemmill left the meeting at 12:30 pm*
- *Nicole Brown left the meeting at 12:45 pm*
- *The Board took a break at 12:46 to 1:00 pm*
- *T. Sachowski left the meeting at 1:58 pm*

Motion / Resolution: # 63-2020	APPROVED	S. Smith J. Belluz
<p>THAT the Board of Health move out of in-camera at 12:04 pm and carry on with the regular meeting.</p>		

Motion / Resolution: # 64-2020	APPROVED	S. Burns S. Mackinnon
<p>THAT the Board of Health approves staff to proceed with the lease agreement with John Bath for additional office space in Sioux Lookout.</p>		

7. ALPHA Update

7.1 ALPHA Representative Report

Trudy Sachowski gave an update for ALPHA for June 2020.

Motion / Resolution: # 65-2020	APPROVED	S. Burns P. Ryan
THAT the Board of Health receive the following report: 2020.06.26 #7.1 ALPHA report June 2020.		

8. Executive Committee Report

Sharon Smith gave the verbal report for the Executive Committee Meeting dated June 23, 2020.

Motion / Resolution: # 66-2020	APPROVED	N. Brown J. Belluz
THAT the Board approve the Executive Committee Verbal report dated June 23, 2020.		

9. Finance Committee

No report

10. Communication

The Board discussed communication.

11. Public Health Programs

11.1 Medical Officer of Health Update – *Dr. Ian Gemmill gave an update. Reference #2020.06.26-11.1 – the report will be kept on file.*

11.2 COVID-19 Virus Update– *Dr. Ian Gemmill gave a verbal update on the COVID-19 Virus to date*

11.3 Inequalities regarding internet access in N.W.O.

S. Robinson provided a report to the BOH. Reference #2020.06.26- #11.3-the report will be kept on file.

Motion / Resolution: # 67-2020	APPROVED	S. Burns S. Mackinnon
THAT the following reports be accepted as presented: <ul style="list-style-type: none"> - 2020.06.26- 11.1 Medical Officer of Health Update - 2020.06.26- 11.2 COVID-19 Virus Update - 2020.06.26 -11.3 Inequalities regarding internet access in N.W.O 		

Motion / Resolution: # 68-2020	APPROVED	J. O’Leary R. Ryan
THAT the Board approve sending the letter regarding internet access during the COVID-19 Pandemic to the MP’s MPP’s with copies to School Boards and Municipalities and Board of Health.		

12. CORPORATE ADMINISTRATION

12.1 CEO & Finance Report – Marilyn Herbacz, Chief Executive Officer.
Reference #2020.06.26-12.1 – the report will be kept on file.

12.2 NWHU Cyber Security Plan
Lee Pitt provided a presentation of the new Cyber Security Plan # 2020.06.26-#12.2The Report will be kept on file.

Motion / Resolution: # 69-2020	APPROVED	S. Mackinnon J. Belluz
THAT the following reports be accepted as presented: <ul style="list-style-type: none"> - 2020.06.26-12.1 CEO & Finance Report - 2020.06.26-12.3 Service Review Summary - 2020.06.26-12.4 COVID-19 Response Evaluation Report 		

Motion / Resolution: # 70-2020	APPROVED	J. O’Leary S. Burns
THAT the Northwestern Board of Health Authorizes Trendline Consulting to assist the Executive Committee in the Performance Appraisal Process for the Chief Executive Officer.		

13. Communication:

The Board discussed Communication.

14. NEXT MEETING DATES:

Friday, August 28, 2020 in Kenora. 8:30am

Motion / Resolution: # 71-2020	APPROVED	S. Smith S. Burns
THAT the Board of Health Meeting of June 26, 2020 adjourns at 2:40 p.m.		

15. ADJOURNMENT

The Chair adjourned the meeting at 2:40 p.m.

BOARD OF HEALTH FOR THE NORTHWESTERN HEALTH UNIT:

CONFIRMED AS WRITTEN

THIS 28 DAY OF August 2020



MEETING CHAIR, BOARD OF HEALTH



RECORDING SECRETARY
(for N. Perron)