

**BOARD OF HEALTH FOR THE
NORTHWESTERN HEALTH UNIT**

MINUTES of the Regular Board of Health Meeting
August 28, 2020
Electronic Meeting

PRESENT: Doug Lawrance – Chair, Shayne MacKinnon, Trudy Sachowski, Sharon Smith, Jim Belluz, Nicole Brown, Paul Ryan, Sally Burns, Jerry O’Leary(8:40 am)

IN ATTENDANCE:

Kit Young Hoon, MOH
Marilyn Herbacz, CEO
Nicole Perron, Executive Assistant (recorder)
Lindsay Koch

GUESTS: Henry Wall, KDSB

REGRETS:

1. CALL TO ORDER

Doug Lawrance called the meeting to order at 8:30 am.

2. CHAIR’S ACTIVITY REPORT

No Report

3. APPROVAL OF AGENDA

Motion / Resolution: # 72-2020 CARRIED	J. Belluz N. Brown
THAT the Agenda for the Board of Health meeting dated August 28, 2020, be approved as presented.	

4. DECLARATIONS OF PECUNIARY INTEREST & GENERAL NATURE THEREOF

None

5. MINUTES OF BOARD OF HEALTH MEETING, June 26, 2020

Motion / Resolution: # 73-2020 CARRIED	S. Burns S. MacKinnon
THAT the Minutes of the Northwestern Health Unit Board of Health meeting held June 26, 2020 be accepted as presented.	

6. GUEST PRESENTATION

Henry Wall, CAO of the Kenora District Services Board joined the Board Meeting to discuss a partnership with NWHU and DSB for a Dental Clinic. (8:40 am to 9:08 am).

7. IN CAMERA

Motion / Resolution: # 74-2020 CARRIED	J. O’Leary P. Ryan
THAT the Board of Health moves to an in camera session at 9:09 am to discuss: _x_ Education / orientation session for Board members.	

Motion / Resolution: # 75-2020 CARRIED	N. Brown T. Sachowski
THAT the Board of Health move out of in-camera at 9:15 am and resume the regular meeting.	

8. alPHa Update

8.1 alPHa Representative Report

Trudy Sachowski gave an update for alPHa for August 2020.

Motion / Resolution: # 76-2020 CARRIED	P. Ryan S. Burns
THAT the Board of Health receive the following report: <ul style="list-style-type: none"> • 2020.08.28-8.1 alPHa report August 2020 	

9. EXECUTIVE COMMITTEE REPORT

Sharon Smith presented a verbal report for the Executive Committee Meeting held July 27, 2020.

Motion / Resolution: # 77-2020 CARRIED	N. Brown J. Belluz
THAT the verbal report of the Executive Committee meeting held July 27, 2020 be approved as presented.	

10. FINANCE COMMITTEE

No report – the first meeting of this committee to be held September 11, 2020.

11. COMMUNICATION

The Board discussed communication related to COVID-19 as well as general communication.

12. PUBLIC HEALTH PROGRAMS

12.1 Medical Officer of Health Update – *Dr. Kit Young Hoon gave an update. Reference #2020.08.28-12.1 – the report will be kept on file.*

12.2 COVID-19 Virus Update – *Dr. Kit Young Hoon gave a verbal update on the COVID-19 Virus to date.*

12.3 Foundations Routine Report – *A. Berry provided a report to the BOH. Reference #2020.08.28- #12.3-the report will be kept on file.*

- 12.4 School Re-Opening COVID-19 Report** – *S. Robinson provided a report to the BOH. Reference #2020.08.28-#12.4-the report will be kept on file.*

Motion / Resolution: # 78-2020 CARRIED	S. MacKinnon J. O’Leary
<p>THAT the following reports be accepted as presented:</p> <ul style="list-style-type: none"> - 2020.08.28- 12.1 Medical Officer of Health Update - 2020.08.28- 12.2 COVID-19 Virus Update-verbal report - 2020.08.28 -12.3 Foundations Routine Report - 2020.08.28- 12.4 School Re-Opening-COVID-19 	

Shayne MacKinnon left the meeting at 10:32am.

Motion / Resolution: # 79-2020 CARRIED	P. Ryan T. Sachowski
<p>THAT the agenda be amended to include Item -13.7 Indemnity Clause Discussion.</p>	

13. CORPORATE ADMINISTRATION

- 13.1 CEO & Finance Report** – *Marilyn Herbacz, Chief Executive Officer. Reference #2020.08.28-13.1 – the report will be kept on file.*
- 13.2 BOH Mini Strategical Plan vs Tactical Planning**
Marilyn Herbacz provided an overview of the Mini Strat Plan that will take place. Reference #2020.08.28-#13.2 - the Report will be kept on file.
- 13.3 Needs Assessment Executive Summary**
Marilyn provided a report to the Board along with the Executive Summary of the completed Needs Assessment. Reference #2020.08.28 the report will be kept on file.
- 13.4 Non-Medical Mask Use Policy/Procedure**
 The Board reviewed the Draft Policy and Procedure.
- 13.5 Dr. Gemmill Debrief**
 Sharon Smith reviewed the debrief summary with the Board.
- 13.6 Hours of Work Policy and Procedures**
 The Board reviewed the Draft Policy and Procedure.
- 13.7 Indemnity Clause Discussion**
 Marilyn discussed the need for the temporary removal of the Indemnity clause in the RPO Agreement.

Motion / Resolution: # 80-2020 APPROVED	J. O’Leary P. Ryan
<p>THAT the following reports be accepted as presented:</p> <ul style="list-style-type: none"> • 2020.08.28-13.1 CEO & Finance Report • 2020.08.28-13.2 BOH Mini Strat Plan • 2020.08.28-13.3 Needs Assessment Executive Summary • 2020.08.28-13.4 Non Medical Mask Use Policy/Procedure • 2020.08.28-13.5 Dr. Ian Debrief • 2020.08.28-13.6 Hours of Work Policy and Procedure • 2020.08.28-13.7 Indemnity Clause Discussion 	

Motion / Resolution: # 81-2020 CARRIED	S. Burns P. Ryan
<p>THAT the Board of Health agrees to refund to municipalities the amount of the increase paid in 2020 due to mitigation funding received by the province dated August 21, 2020.</p>	

Motion / Resolution: # 82-2020 CARRIED	T. Sachowski S. Smith
<p>THAT the Board of Health approves the Medical Mask Use Policy and Procedure as presented.</p>	

Motion / Resolution: # 83-2020 CARRIED	N. Brown J. O’Leary
<p>THAT the Board of Health approves the Hours of Work Policy and Procedure as presented.</p>	

Motion / Resolution: # 84-2020 CARRIED	T. Sachowski N. Brown
<p>THAT the Board of Health agrees to remove the current indemnity clause for the Dental Program agreement - Radiation Protection Officer - with Dr. Peter Cooney. This will allow for the equipment to be inspected for the program. This agreement will last until December 31, 2020.</p>	

14. OTHER: None.

15. NEXT MEETING DATE

- Friday, September 25, 2020 via GoTo Meeting at 8:30am
- Friday, October 30, 2020 via GoTo Meeting at 8:30am
- Friday, November 20, 2020 via GoTo Meeting at 8:30am

16. ADJOURNMENT

The Chair accepted a motion to adjourn the meeting at 11:59am.

Motion / Resolution: # 85-2020 CARRIED	P. Ryan S. Burns
<p>THAT the Board of Health Meeting of August 28, 2020 adjourns at 11:59 am.</p>	

BOARD OF HEALTH FOR THE NORTHWESTERN HEALTH UNIT:

CONFIRMED AS WRITTEN

THIS²⁵..... DAY OF*September*.....2020



MEETING CHAIR, BOARD OF HEALTH



RECORDING SECRETARY
For N. Perron