

Recreational Camp Opening Checklist

Regulations:

- Owner/operator has reviewed the *Health Protection and Promotion Act*, O. Reg. 503/17 (Recreational Camps).

Notification:

The *Intent to Operate a Recreational Camp* form can be found at www.nwhu.on.ca.

- Notify the health unit, in writing, at least 14 days prior to a camp commencing operation.
- Notify the health unit, in writing, of any significant change to a camp within 14 days of the change being made.

Camp Safety Plan:

- Submit a Camp Safety Plan to the health unit on an annual basis.

Staff:

Camps must be under continuous supervision of at least one adult with a current first aid certificate.

- A physician (if the physician is not onsite, the services of a physician must be able to be obtained immediately in case of a medical emergency)
- A registered nurse
- A person who holds a current first aid certification

Recreational Water Safety:

- Every camp that has a waterfront used for aquatic activities must be supervised by a lifeguard who is at least 16 years of age, and who holds a valid lifeguard certificate (obtained within the last two years).
- Adequate ratio of lifeguards to campers in the water
 - 2 lifeguards for 1-25 campers
 - 3 lifeguards for 26-100 campers
 - If more than 100 campers are in the water, one additional lifeguard is required for each additional group of 25 or less
- A copy of all necessary lifeguard certificate(s) onsite and available for inspection.

Recreational Water Safety Equipment:

The following equipment is onsite, easily accessible, and in good condition during waterfront activities:

- One or more buoyant rescue aids attached to a shoulder loop with a 6mm line at least 1.6m in length.
- One or more reaching poles of 3m or greater in length
- One or more buoyant throwing aids attached to a 6mm line at least 8m in length.
- Spine board
- Paddle board or boat when any part of the swimming area is more than 50m from shore.
- First aid kit equipped with supplies in sufficient quantities. Requirements for first aid kit can be found in O. Reg 503/17.



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Animals:

- All animals susceptible to rabies have current rabies certificates onsite and available for inspection.
- All animals susceptible to rabies have been immunized against rabies at least 30 days prior to entering the camp.

Ventilation:

- Windows in sleeping areas can be opened to provide air flow.
- Windows have screens in good condition to prevent entry of insects and vermin.

Pest Control:

- Camp is kept free from pests and conditions that would accommodate pests.
- Written documentation of pest control measures are available on-site and ready for inspection.

Lighting:

- Lighting is adequate according to the *Building Code Act*, O. Reg 332/12 Building Code for specified rooms/buildings:
 - Hallways, corridors, stairways, sleeping quarters – 100 lux
 - Kitchen – 500 lux
 - All other rooms – 250 lux

Drinking water supply:

- Drinking water system complies with requirements of the *Safe Drinking Water Act*, O. Reg. 170/03 or *Health Protection and Promotion Act*, O.Reg 319 Small Drinking Water Systems.
- Water samples have been submitted and results are on-site and ready for inspection.

Sanitation Facilities:

- Sanitation facilities are clean, sanitary, well-maintained and equipped with necessary supplies.

Food Preparation:

- Food preparation areas are in compliance with the *Health Protection and Promotion Act*, O. Reg. 493/17.
- At least one certified food handler is present while the camp kitchen is in operation.
- Certified food handler certificates are on-site and available for inspection.