

If your group is holding a special event for the public,
you may need to apply for a
SPECIAL OCCASION FOOD PERMIT.

WHAT IS A SPECIAL OCCASION FOOD PERMIT?

A Special Occasion Food Permit is an application that must be completed by an event sponsor for a special occasion event where potentially hazardous foods will be sold or served to the public.

The application should be submitted 7 days prior to the event and must be approved by a Public Health Inspector at the Northwestern Health Unit. There is no fee required to submit an application.

**WHAT TYPES OF EVENTS
REQUIRE A SPECIAL OCCASION FOOD PERMIT?**

- Barbecues that are open to the public
- Community fundraisers where food is served to the public
- Food booths at fairs or festivals
- Food booths at Farmer's Markets
- Other community events such as:
fish fries, pancake breakfasts, pig roasts,
spaghetti suppers, steak or seafood dinners



**Northwestern
Health Unit**

www.nwhu.on.ca

**WHAT TYPES OF EVENTS
DO NOT REQUIRE A SPECIAL OCCASION FOOD PERMIT?**

- Private events with invited guests
- Private events catered by approved caterers
- Weddings and socials "by invitation only"
- Funerals
- Teas and bake sales
- Events held by religious or fraternal organizations

**SPECIAL OCCASION FOOD
PERMIT on-line**

QUESTIONS ABOUT FOOD SAFETY?

Contact a Public Health Inspector at one of these
Northwestern Health Unit offices.

KENORA

Ph: (807) 468-3147
or 1-800-830-5978

DRYDEN

Ph: (807) 223-3301
or 1-888-404-4231

FORT FRANCES

Phone: (807) 274-9827 or 1-800-461-3348